

Nursing Programme Handbook 2023/2024
Bachelor of Nursing with Honours
(UW6723001)



Faculty of Medicine & Health Sciences
UNIVERSITI MALAYSIA SARAWAK

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DEAN'S FOREWORD



Welcome to the Faculty of Medicine and Health Sciences.

Congratulations on making the decision to embark your personal and career development by joining the Bachelor of Nursing Programme with Honours, UNIMAS. Nursing education is transformative. It encourages aspiration, it instils confidence and self-worth, it opens the mind, and it offers new perspectives to you.

You have the opportunity to explore new knowledge in both theory and practice. The educational approach in this faculty is very much student centered as the trust of learning has become not so much to absorb facts and information but to develop the necessary skills to find new knowledge. You are challenged to acquire positive attitude, knowledge and skills and apply these to be a competent professional nurse.

During the course of your study, you will have the opportunity to be placed at hospitals, health centers and other organisations in the community. These placements are meant to expose you to various health care settings and support systems. You will learn to identify the factors that influence health and the needs of the population both in the rural as well as in the urban areas.

In addition to the core courses, you need to take the generic and elective courses. These courses are meant to widen your horizon so that you will be able to present yourself professionally.

In this handbook, there is a list of names of key-faculty personnel who will be able to assist you, so please do not hesitate to contact them.

I expect the time you spend in this faculty to be dynamic and rewarding. I wish you all the best in your endeavor.

Professor Dr Asri bin Said

Dean
Faculty of Medicine and Health Sciences

1.0 INTRODUCTION TO UNIVERSITI MALAYSIA SARAWAK (UNIMAS)

1.1 UNIMAS Vision

The University's vision is to be a leading global university for a sustainable future.

1.2 UNIMAS Mission

The University's mission is to enhance the social and economic impacts on the global community through the pursuit of excellence in teaching, research, and strategic engagement.

1.3 Brief History of UNIMAS

Universiti Malaysia Sarawak (UNIMAS) was officially incorporated on 24 December 1992. UNIMAS is the eighth public Malaysian university, established just after the declaration of Vision 2020. The challenges outlined to achieve this Vision have given UNIMAS the unique opportunity not simply to respond to change but to become a significant agent and intellectual catalyst of change nationally.

The University took in its pioneer students numbering 118 in 1993 with the opening of the Faculty of Social Sciences and Faculty of Resource Science and Technology. In 1994, the University moved to its temporary campus in Kota Samarahan. The University's temporary campus at Kota Samarahan was officially launched by Prime Minister, YAB Tun Dr. Mahathir Mohamad on Merdeka Day, 31 August 1993.

Over the years, the University has developed rapidly with the establishment of nine faculties, nine research centres, five research institutes with a total of 42 undergraduates and 40 Postgraduate Programs offered. UNIMAS is a university committed to being contemporary in character and forward looking in outlook in developing its education system. Since its inception in 1992, UNIMAS has been dedicated to educating students who are not only highly knowledgeable and skilled in their respective fields, but also individuals who are well-rounded, practical as well as rich in culture and positive values. Efforts for enhancing the quality of teaching-learning were intensified, supported and strengthened with efforts to improve the quality of the management processes related to teaching and learning.

Quality is the basis of all products and processes at UNIMAS. Quality-assurance processes ensure efficient course delivery and student learning. UNIMAS was awarded ISO quality certificate by SIRIM as recognition of the high quality in the management of academic activities from the intake of new students to the award of degrees to graduates.

The University is placing great emphasis on the development of ICT and has successfully integrated ICT in all aspects of teaching and learning as well as administration.

2.0 FACULTY'S MISSION AND EDUCATIONAL PHILOSOPHY

2.1 Vision

To become an excellent/exemplary medical and health sciences school in the region and internationally.

2.2 Mission

The Faculty of Medicine and Health Sciences, Universiti Malaysia Sarawak (UNIMAS) is committed to be an exemplary educational centre, producing competent and compassionate graduates to meet the health care needs of the community through educational excellence and research of international standards.

2.3 Educational Philosophy

The educational programme emphasis the total development of highly competent health professionals who will be an integral part of the community and sensitive to its needs. They will be imbued with high moral and ethical values as well as aesthetic sensibility. These will be achieved through an innovative, broad-based, student-centred and problem-based educational programme that is community and practice oriented, and achieving a balance between the science and the art of medicine.

3.0 DEPARTMENT OF NURSING

3.1 INTRODUCTION

3.1.1 Vision

UNIMAS envisages its Nursing Programme to be both nationally and internationally recognised and the programme of choice for students and academicians.

3.1.2 Mission

The UNIMAS Nursing Programme is committed to provide a wide array of opportunities in education, and research. It aims to develop and shape nursing, to remain contemporary, competitive, and forward in nature.

3.1.3 Philosophy

The UNIMAS Nursing Programme is committed to excel in nursing education, research and practice. It views health as complex and dynamic, and the client as a holistic individual. Students in this programme learn in an environment that stimulates intellectual inquiry and creativity which encourages them to be problem-solvers and life-long learners.

3.2 The Bachelor of Nursing with Honours Programme

The Bachelor of Nursing with Honours Programme has been designed to:

- Enable pre-registration nursing students to acquire a sound knowledge and skills for beginning professional nursing practice and post-registration students to strengthen and broaden their knowledge of nursing and its related and supporting disciplines.
- Provide an appropriate educational foundation from which successful students may proceed to post-graduate studies in nursing.

In keeping with the educational aim of UNIMAS to provide education for capability, the nursing program values creativity in developing human potential and encourages its students to be both critical thinkers and independent learners. In order to promote the achievement of these attributes, students are expected to be active participants in the teaching-learning process through their involvement in all of the program's educational activities, e.g., lectures, discussions, seminars, clinical sessions, presentations, problem-based learning sessions, as well as independent or self-directed learning.

Underpinning the programme is the faculty's commitment to the concept of holistic health care. As a basis for the application of this concept to professional nursing practice, a core curriculum has been evolved which consists of five inter-woven strands namely basic medical sciences, nursing sciences and clinical nursing, humanities, social sciences with ICT and entrepreneurial skills incorporated in all components. The content of the programme takes into account the current national and global trends in health care, changing disease patterns, and recent advances in medical sciences and technology. In the light of these on-going developments, the programme encourages and supports the

importance of continuing education and life-long learning for its students and its academic staff.

3.3. Program Educational Outcomes:

Three to five years after graduation, nursing graduates would be able to:

1. Provide safe and effective evidence-based care in nursing and healthcare-related industries.
2. Provide effective and culturally competent care within a framework of scientific and professional accountability across multi-disciplinary collaboration in a variety of settings.
3. Exemplify self-advancement and entrepreneurial skills in nursing and healthcare-related industries.
4. Practise professionally and ethically within any healthcare and other related industry.

3.4. Programme Learning Outcomes:

At the end of the programme, nursing graduates would be able to:

PLO 1	Master fundamental knowledge in nursing sciences required for professional nursing practice.
PLO 2	Apply critical thinking with support of scientific evidence in problem solving tasks effectively.
PLO 3	Apply nursing skills at beginning level competency necessary for the delivery of quality nursing care.
PLO 4	Demonstrate cultural competence when carrying out professional responsibilities.
PLO 5	Demonstrate effective communication and collaboration with colleagues, transdisciplinary groups and communities.
PLO 6	Utilize information technology effectively in nursing practice.
PLO 7	Apply appropriate arithmetical methods in clinical decisions and research.
PLO 8	Demonstrate effective leadership qualities and accountability among colleagues, transdisciplinary groups and communities.
PLO 9	Demonstrate good personal attributes geared towards lifelong learning for self-development.
PLO 10	Integrate basic entrepreneurial skills to meet the needs of nursing and/or healthcare.
PLO 11	Practise in accordance to legal, ethical and professional codes of practice.

3.5 Facilities available within the Faculty

In order to facilitate teaching and learning, the programme is supported by various facilities available within the faculty. These include a clinical skills development laboratory (CSDL), an anatomy laboratory, a computer assisted learning laboratory (CAL), and an integrated basic medical sciences laboratory. Selected reference materials, some in print and some in electronic databases, are available in the Medical Library as well as in the main library - Perpustakaan Tun Abdul Rahman Ya'kub (PeTARY).

4.0 MINIMUM ENTRY REQUIREMENT FOR BACHELOR OF NURSING WITH HONOURS

FOR MALAYSIAN CANDIDATES:	FOR INTERNATIONAL CANDIDATES:
<p>Either one of the following below:</p> <ul style="list-style-type: none"> • Pass in Sijil Tinggi Pelajaran Malaysia (STPM) or *equivalent with minimum CGPA 2.5; • Pass Matriculation/Foundation with minimum CGPA 2.5; • Pass 'A' level minimum Grade C in three(3) other subjects; • Pass any Diploma with minimum CGPA 2.5 (no credit transfer); equivalent MQF Level 4. • Pass Diploma in Nursing from a recognized institution by MNB with minimum two (2) years clinical working experience (credit transfer allowed). <ul style="list-style-type: none"> ○ Registered with Malaysian Nursing Board. ○ Possess a current annual practicing certificate. <p>AND</p> <p>All candidates who possess STPM 'A' Level, Matriculation/Foundation and pass any Diploma except Diploma in Nursing MUST possess:</p> <p>Either one of the credit below:</p> <ul style="list-style-type: none"> • Science/Biology/Chemistry/Physics/ Applied Science at SPM or its equivalent. <p>AND</p> <ul style="list-style-type: none"> • Credit in Mathematics (Elementary or Additional or Modern) at SPM or its equivalent. <p>AND</p> <ul style="list-style-type: none"> • MUET with minimum Band 3 / IELTS with minimum of 5.5/ TOEFL with a minimum score of 515/215/80/ credit in English SPM. 	<p>Either one of the following below:</p> <ul style="list-style-type: none"> • Pass in Sijil Tinggi Pelajaran Malaysia (STPM) or *equivalent with minimum CGPA 2.5; • Pass Matriculation/Foundation with minimum CGPA 2.5; • Pass 'A' level minimum Grade C in three (3) other subjects; • Pass any Diploma with minimum CGPA 2.5 (no credit transfer); equivalent MQF Level 4. • Pass Diploma in Nursing and registered with the Nursing Council of the country of origin; • Minimum two (2) years clinical working experience (credit transfer allowed). <ul style="list-style-type: none"> ○ Possess a current annual practicing certificate (APC). <p>AND</p> <p>All candidates who possess STPM 'A' Level, Matriculation/Foundation and pass any Diploma except Diploma in Nursing MUST possess:</p> <p>Either one of the credit (minimum Grade C):</p> <ul style="list-style-type: none"> • General Science / Biology / Chemistry / Physics / Applied Science at SPM or its equivalent. <p>AND</p> <ul style="list-style-type: none"> • Credit in Mathematics (Elementary or Additional or Modern) at SPM or its equivalent. <p>AND</p> <ul style="list-style-type: none"> • IELTS with minimum of 5.5 / TOEFL with a minimum score of 515/215/80. • Cambridge English Advanced (CAE); • Cambridge English Proficiency (CPE);

	<ul style="list-style-type: none"> • Pearson Test of English (PTE).
<p>*equivalent - refers to the overseas academic qualification obtained that are equivalent to STPM as approved by MQA.</p>	

*Source: Malaysian Nursing Board Standard Criteria for Approval/Accreditation of Nursing Programs (2018).

Area 3: Student Selection and Support Services. pp. 16-17.

5.0 TUITION FEES

All students are required to pay the tuition fees during registration at the beginning of the semester.

One-off Payment:	*Registration	-	RM	580.00
Annual Payment:	Takaful	-	RM	6.00
	Tuition Fee	-	RM	660.00
Payment for Every Semester:	Health	-	RM	25.00
	Laboratory	-	RM	50.00
	Welfare	-	RM	5.00
	Miscellaneous	-	RM	120.00
	Hostel Accommodation (Shared Room)	-	RM	399.00
Total Amount		-	RM	1,845.00

*Registration fee includes:

a)	Registration	RM 20.00
b)	Orientation (<i>Minggu Aluan Pelajar</i>)	RM 100.00
c)	Student Smart Card	RM 10.00
d)	Alumni	RM 100.00
e)	Co-curriculum Activities	RM 300.00
f)	Medical Check-up	RM 50.00

TOTAL: RM 580.00

**Notes:

- Nursing students are required to pay an additional fee of at least RM350.00* for 2 sets of uniforms and RM350.00* for nursing kit (stethoscope, stainless steel dressing scissors, hanging watch, pen torch).
*subject to change based on market price
- Students are expected to pay for the fees incurred for screening at the UNIMAS Health Centre;
- Students are expected to pay for immunization injection Hepatitis B if they are found to have no Hepatitis B surface antibodies.

6.0 ACADEMIC MATTERS

6.1 Categories of Courses

6.1.1 Core Courses

are compulsory courses for students in a programme. The core courses comprise of courses in the basic medical sciences, nursing sciences and clinical nursing, humanities, scientific methods and electives with ICT and entrepreneurial skills incorporated in all components. The programme's design not only takes into account the core knowledge and clinical skill requirements necessary for safe professional practice in a variety of Malaysian nursing environments, but also attempts to incorporate relevant aspects of international educational practice.

6.1.2 Elective Courses

are offered by the other faculties, which all undergraduate students must complete in addition to their core courses. Each student must successfully complete **3 credits** of elective course prior to graduation (refer to course structure for further details).

6.1.3 Generic Development Courses

are common courses of the university that aim to develop the mind, attitude and personality among students. Each student must successfully complete a minimum of **6 credits** of generic courses before they are allowed to graduate. (refer to course structure for further details).

6.1.4 General Studies Subjects (*Mata Pelajaran Pengajian Umum / MPU*)

are compulsory university courses to be taken in order to meet the graduation requirements. Each student must successfully complete a minimum of **10 credits** of MPU courses before they are allowed to graduate. Courses under the MPU category are seen able to produce holistic graduates, who appreciate the values of patriotism and the Malaysian identity, and master the soft skills towards fulfilling work marketability (refer to course structure for further details).

6.1.5 Remedial Course (*Kursus Pengukuhan*)

is a basic course by Student Development Centre that aims to improve the understanding and mastery of students in a field. Each student must successfully complete a minimum of **1 credit** of remedial course (PPD1041 Softskills) before they are allowed to graduate (refer to course structure for further details).

6.2 Advanced Credit

Post-registration students are allowed to apply for credit transfer. It is awarded to students if they can provide evidence that they have obtained a good pass in relevant subjects from their former institutions and relevant experience, knowledge and expertise in a clinical specialty recognized by the University. Students can apply to the Faculty for advanced credits.

Applications will be considered individually based on the following criteria:

- Have obtained at least an equivalent (and above) of grade B in the courses they are applying for advanced credits.
- Have the relevant experience, knowledge and expertise which are recognized by the University as equivalent to the requisite above.
- The relevant courses or knowledge, experience and expertise should have been obtained by students within the last three years.
- The total advanced credits granted to students should not exceed 30% of the total program course credits.

Note: Credit transfer for cohort 2022/2023 - to refer to section 10.2.0.

6.3 Attendance

Attendance at all scheduled lectures, tutorials, laboratory sessions, presentations, practical classes and clinical sessions (whether in the Clinical Skill Development Laboratory or in Hospital or Health Care setting) is **COMPULSORY**.

- (a) Lecture hours (all classes for non-clinical placement courses) – at least **85%** of attendance
- (b) Clinical practice placement – **100%** of attendance (**no absence allowed without genuine / approved reasons**)

In the event of an absence due to sickness, a Medical Certificate must be submitted to the relevant Course Coordinator to be submitted to the academic office for record.

- (a) Medical leave should **not exceed 9 days per year** and only valid for non-clinical placement courses.
- (b) Medical leave for **clinical placement courses MUST be replaced** according to LJM criteria.

Failure to attend scheduled sessions in the absence of a genuine reason may result in a student being and/or either:

- (a) referred for disciplinary action;
- (b) barred from taking the end of semester examination in any course;
and/or
- (c) given a 'Fail' grade in any course.

*Source: Malaysian Nursing Board Standard Criteria for Approval/Accreditation of Nursing Programs (2018).
Area 2: Assessment of Student Learning. pg. 11.

6.4 Deferment of Studies

6.4.1 Consideration for the Deferment of Registration

A student who is sick for an extended period can apply to the Dean of the Faculty to defer his/her registration. For all such cases, an appropriate verification from a registered medical doctor is required. In special cases where the verification is not from a registered medical doctor, application for postponement of registration can only be considered if the student has initially sought medical treatment. In psychiatric cases, approval for course re-registration will be subjected to the recommendation of the doctor involved.

The medical doctors who provide treatment and verification for students must be from the Ministry of Health, the University or from the University's panel of doctors. All decisions relating to such applications are made at the Faculty level.

6.4.2 Consideration for the deferment of sitting for examination

A student who is sick or faces other serious problems during the examination period must apply to the Dean of the Faculty to defer his/her sitting for the examination. However, any application for a deferment must be made **within 48 hours of the examination**.

Any application to defer the sitting of any examinations on medical grounds must be made with verification from the registered medical doctor who is treating the student. The attending doctor must be from the Ministry of Health, the University or from the University's panel of doctors.

6.5 Duration of Studies

6.5.1 Pre-Registration Programme

The duration for pre-registration programme requires a minimum of four (4) years of full-time study.

6.5.2 Post-Registration students with credit transfer

The duration of study for post-registration students with credit transfer requires a minimum of two and half (2½) years duration of study.

7.0 SUBMISSION OF ASSIGNMENT AND PLAGIARISM

7.1 Guidelines / Reminders for Submission of Assignment BEFORE handing in your assignments

1. Check that you have met all of the General Presentation guidelines set out above.
2. **PHOTOCOPY your assignment** - You must make a photocopy of your assignment you prepare in case this is required for re-assessment or to replace an original, which may have gone astray.

Handing in your assignments

1. All assignments are to be handed in by/before the due date.
2. Assignments must be handed in either to the Course Coordinator concerned or to other lecturers specifically assigned by the Course Coordinator.

If you have handed in your assignment to an “assigned” lecturer, it is your responsibility to check with the Course Coordinator that your assignment has been received.

Extension of time to complete assignments

Assignments which are handed in beyond the due date may incur a penalty. However, extensions beyond the due date may be granted in extenuating circumstances. Special consideration may be given for health problems, compassionate reasons and other extenuating circumstances.

Students who wish to apply for an extension must do so personally from the Course Coordinator concerned. *This should be done prior to the due date.*

You are strongly advised to apply for an extension if there are genuine reasons why you cannot meet the due date specified for submission; do not risk incurring the penalty for late submission.

Penalties for late submission of assignments

The penalties below apply to all assignments hand in late, unless otherwise stipulated by the Course Coordinator concerned. The penalty will be deducted from the mark the assignment would have received had it not been late. Penalties are calculated as a percentage of the total marks available for the assignment as follows:

1 to 3 days	10%
4 to 7 days	20%
More than 1 week but less than 2 weeks	50%
More than 2 weeks	100%

For example: The total value of the assignment is marked and is scored at 15 out of 20 marks. It then incurs a penalty of minus 2 (10% of 20). The 2 marks are deducted from the marks of 15, giving a final score of 13 out of 20.

7.2 Plagiarism

Plagiarism is generally defined as the deliberate incorporation in an essay or paper of material drawn from the work of another person without proper acknowledgement. Paraphrasing without a citation is plagiarism.

All students enrolled in the Bachelor of Nursing with Honours programme will be issued with a Referencing Guide to assist them to acknowledge, in an academically appropriate way, all materials drawn from the work of other people (e.g. Provide a citation, either in the text or in a footnote, and either enclose their words inside quotation marks or put their words in a block of indented, single paced text).

The University, the Faculty and the Nursing Department view plagiarism very seriously. **Plagiarism is an academic offence**; it is also a legal issue. Any student who is found to have plagiarized will be severely penalized (for example, being barred from sitting for examinations, having passing grades cancelled, etc.)

8.0 ACADEMIC ADVISORS ONLINE SYSTEM

8.1 Purpose

The purpose of the UNIMAS **ACADEMIC ADVISOR ONLINE SYSTEM** is to provide guidance to students on academic matters and to foster a close and constructive professional relationship between students and the staff of the Faculty. While all lecturers in the Faculty are potentially academic advisors to all students who seek their advice, each lecturer is assigned particular responsibility to a small group of students.

8.2 Role of academic advisors are:

- a) Assist students to gain an understanding of the curriculum, the faculty's expectations of its students and the University's requirements (for example, in respect of its student course registration system);
- b) Provide advice and guidance to students regarding academic matters;
- c) Provide feedback and opportunities for reflective review following the release of end-of-semester results;
- d) Assist students in solving problems and, when necessary, refer them to an appropriate authority or resource person;
- e) Perform any other functions as required by the Faculty.

8.3 Responsibilities of students:

All students are required to meet with their academic advisors on a regular basis, to discuss their learning progress including any academic problems encountered. **Students are required to meet their appointed academic advisors at least once per semester before they can print out the examination slips.**

8.4 Implementation of the system:

Academic advisors and allocated students are expected to meet on a regular basis, approximately three to four times per year under normal circumstances. Appointments for meetings are usually arranged online for a time suitable to both. Each meeting is recorded online. Extra meeting appointment will be made with students as necessary.

9.0 STUDENT PERFORMANCE ASSESSMENT

9.1 Continuous Assessment

Students' progress is continuously monitored throughout the programme and feedback regarding their performance will be provided on a regular basis. In most courses, specified percentages of the marks from written assignments, seminar presentations and mid-semester examination (or periodic formative assessments contribute to the final marks for the course. This system values and rewards students' learning efforts throughout the semester rather than concentrating only on the outcome of one final examination. In addition to the assessment of knowledge, understanding and psychomotor skills, continuous assessment also takes into account students' attitudes, self-discipline and on-going patterns of learning behavior.

9.2 Final Assessment

In many courses, student's performances are assessed both continuously and by means of a final examination at the end of the semester.

Students are reminded to check the course assessment details for each semester's courses at the beginning of each semester. This information is set out in the course handbook. The relevant information is given to students at the beginning of each semester by the course coordinator.

9.3 Grading System

Unlike the other programmes in UNIMAS, the Bachelor of Nursing with Honours Programme has its exclusive grading system based on the Malaysian Nursing Board Standard Operating Procedure Guideline.

UNIMAS Nursing Programme Grading System

Grade	Grade Point Average	Marks (%)	Competency Level
A	4.00	80 – 100	Distinction
A-	3.67	75 – 79	
B+	3.33	70 – 74	
B	3.00	65 – 69	Credit
B-	2.67	60 – 64	
C+	2.33	55 – 59	
C	2.00	50 – 54	Pass
C-	1.50	45 – 49	
D	1.00	40 – 44	
F	0.00	≤ 39	Fail

*Source: Malaysian Nursing Board Standard Criteria for Approval/Accreditation of Nursing Programs (2018).
Area 2: Assessment of Student Learning. pg. 11.

10.0 CORE COURSES AND UNIVERSITY COURSES FOR THE BACHELOR OF NURSING WITH HONOURS PROGRAMME

10.1.0 Curriculum Plan (for students in cohort 2023/2024):

No.	Code	Name of courses	Credits
1.	MDJ1704	Fundamental of Nursing*	4
2.	MDJ1852	Fundamentals of Medical Sciences and Genetics *	2
3.	MDJ1842	Nervous and Musculoskeletal Systems*	2
4.	MDJ1622	Behavioural Science	2
5.	MDJ1612	Cognitive Science	2
6.	MDJ1714	Concepts and Practice of Basic Nursing*	4
7.	MDJ1862	Digestive and Endocrine Systems*	2
8.	MDJ1632	Social Science	2
9.	MDJ1642	Social Science and Health	2
10.	MDJ1883	Blood, Lymphatic, Cardiovascular and Respiratory Systems	3
11.	MDJ1672	Concepts and Practice of Basic Nursing Practicum*	2
12.	MDJ1832	Professional Nursing	2
13.	MDJ2133	Health Assessment	3
14.	MDJ2892	General Pathology, Parasitology and Entomology	2
15.	MDJ2724	Medical Surgical Nursing I*	4
16.	MDJ2734	Medical Surgical Nursing II	4
17.	MDJ2743	Medical surgical Nursing III*	3
18.	MDJ2682	Medical Surgical Nursing Practicum I*	2
19.	MDJ2792	Medical Surgical Nursing Practicum II	2
20.	MDJ2803	Medical Surgical Nursing Practicum III*	3
21.	MDJ2903	Microbiology, Immunology and Pharmacology	3
22.	MDJ2513	Theoretical Perspective in Nursing	3
23.	MDJ2523	Health Education	3
24.	MDJ2872	Renal and Reproductive Systems	2
25.	MDJ3754	Complex Nursing	4
26.	MDJ3253	Complex Nursing Practicum	3

27.	MDJ3272	Paediatric Nursing	2
28.	MDJ3282	Paediatric Nursing Practicum	2
29.	MDJ3293	Nursing Research	3
30.	MDJ3302	Obstetrics and Gynaecological Nursing	2
31.	MDJ3312	Obstetrics and Gynaecological Nursing Practicum	2
32.	MDJ3763	Mental Health Psychiatric Nursing	3
33.	MDJ3332	Mental Health Psychiatric Nursing Practicum	2
34.	MDJ3533	Community and Family Health Nursing	3
35.	MDJ3352	Community and Family Health Nursing Practicum	2
36.	MDJ3442	Basic Statistics	2
37.	MDJ3822	Community Service Project	2
38.	MDJ4364	Nursing Elective	4
39.	MDJ4773	Gerontological Nursing	3
40.	MDJ4382	Gerontological Nursing Practicum	2
41.	MDJ4653	Final Year Project I	3
42.	MDJ4783	Nursing Management	3
43.	MDJ4664	Final Year Project II	4
44.	MDJ4692	Nursing Management Practicum*	2
45.	MDJ4552	Integrated Nursing Practice*	2
46.	MDJ4562	Integrated Nursing Theory*	2
Total Nursing Courses			120
MPU (10), Generic Course (6), Remedial Course (1) and Elective Course (3)			20
Total Program Course Credits			140

****Courses allowed credit transfer (starting Cohort 2022/2023 and onwards) –
Post-registration students only***

10.2.0 Summary of Credit Transfer Allowed (post-registration – starting cohort 2022/2023 and onwards):

Upon approval from the faculty, the student can request for a credit transfer for the programme with the requirements of:

10.2.1 Vertical credit transfer policy [from Diploma (MQF Level 4) to Bachelor (MQF Level 6)] Programme is subject to course-to-course mapping and general credit transfer requirements as per listed below:

10.2.1 (a) Credit transfer allowed from Diploma (MQF Level 4) to Bachelor (MQF Level 6) Program should not exceed 30% of the total graduating credit for the programme.

- i. Passed with minimum of Grade C from previous institution/ programme that had been accredited (including Temporary Accreditation) / approved from the authorized body in the country.
- ii. Transferred course credit must equivalent to the course credit offered by the Programme
- iii. Allowed for courses with curriculum equality – at least 80%

10.2.1 (b) Credit transfer allowed from Diploma (MQF Level 4) to Bachelor (MQF Level 6) Programme **should not exceed 50%** of the total graduating credit for the program as according to the regulation below:

Percentage of Credit Transfer (%)	Course minimum grade
1 - 30	Grade C
31 - 50	Grade B

[Letter from KKM, Ref. No: KKM.600-23/16/5 Jld.6 (18). Dasar Pindah Kredit. Dated 7 May 2021]

10.2.2 The credit transferred is taken into account to graduate but shall not be used in the GPA and CGPA calculations.

10.2.3 The process of credit transfer without grade should be based on content mapping between the courses concerned.

10.2.3 Any credit transfer for MPU courses from Diploma level is not allowed.

[Academic Regulations for Undergraduate Studies, approved by the 197th Senate Meeting No. 5/2021, Dated 14 July 2021.]

List of courses recommended for credit transfer:

No.	Code	Courses Given Credit Transfer	Credits
1.	MDJ1704	Fundamental of Nursing	4
2.	MDJ1852	Fundamentals of Medical Sciences and Genetics	2
3.	MDJ1842	Nervous and Musculoskeletal Systems	2
4.	MDJ1714	Concepts and Practice of Basic Nursing	4

5.	MDJ1862	Digestive and Endocrine Systems	2
6.	MDJ1883	Blood, Lymphatic, Cardiovascular and Respiratory Systems	3
7.	MDJ1672	Concepts and Practice of Basic Nursing Practicum	2
8.	MDJ2724	Medical Surgical Nursing I	4
9.	MDJ2743	Medical Surgical Nursing III	3
10.	MDJ2682	Medical Surgical Nursing Practicum I	2
11.	MDJ2803	Medical surgical nursing Practicum III	3
12.	MDJ4692	Nursing Management Practicum	2
13.	MDJ4552	Integrated Nursing Practice	2
14.	MDJ4562	Integrated Nursing Theory	2
Total credit transfer*			37

**Credit transfer allowed for Core Sciences for Diploma in Nursing Graduates. Maximum 30% of total graduating credit (refer LJM SOP, 2018, p. 4). List updated on 6 August 2019 at Department of Nursing meeting.*

10.3.0 STUDY PLANS FOR DIFFERENT COHORTS OF STUDENTS IN THE NURSING 4-YEAR PROGRAMME

10.3.1 STUDENT COHORT 2023/2024

10.3.1.1 YEAR ONE, COHORT 2023/2024

Semester 1	Cr	Semester 2	Cr	Semester 3	Cr
MDJ1704 Fundamental of Nursing	4	MDJ1714 Concepts and Practice of Basic Nursing	4	MDJ1642 Social Science and Health	2
MDJ1852 Fundamentals of Medical Sciences & Genetics	2	MDJ1672 Concepts and Practice of Basic Nursing Practicum	2		
MDJ1842 Nervous and Musculoskeletal Systems	2	MDJ1862 Digestive & Endocrine Systems	2		
MDJ1622 Behavioural Science	2	MDJ1632 Social Science	2		
MDJ1612 Cognitive Science	2	MDJ1883 Blood, Lymphatic, Cardiovascular and Respiratory Systems	3		
		MDJ1832 Professional Nursing	2		
Total credits (core course)	12	Total credits (core course)	15	Total credits (core course)	2
<u>MPU</u> 1. MPU3192 Appreciation of Ethics and Civilization	2	<u>MPU</u> 1. MPU3182 Philosophy and Current Issues	2		
<u>Elective</u> 2. Elective Course	3	2. MPUxxxx National Heritage @ Government and Administration in Malaysia @ Introduction to Organization Behavior in Malaysia @ Integrity and Anti-Corruption	2		
<u>Remedial</u> 3. PPD1041 Softskills	1	3. MPUxxxx Credited Co-curricular (KoQ)	2		
Total credits	18	Total credits	21*	Total credits	2

10.3.1.2 YEAR TWO, COHORT 2023/2024

Semester 1	Cr	Semester 2	Cr	Semester 3	Cr
MDJ2133 Health Assessment	3	MDJ2734 Medical Surgical Nursing II	4	MDJ2803 Medical Surgical Nursing Practicum III	3
MDJ2903 Microbiology, Immunology & Pharmacology	3	MDJ2743 Medical surgical Nursing III	3		
MDJ2892 General Pathology, Parasitology and Entomology	2	MDJ2792 Medical surgical nursing Practicum II	2		
MDJ2724 Medical Surgical Nursing I	4	MDJ2523 Health Education	3		
MDJ2682 Medical Surgical Nursing Practicum I	2	MDJ2513 Theoretical Perspectives in Nursing	3		
MDJ2872 Renal and Reproductive Systems	2				
Total credits (core course)	16	Total credits (core course)	15	Total credits (core course)	3
<u>Generic</u> 1. PBI1102 Academic English I (MUET Band 3 only) OR PBI1092 Academic English II (MUET Band 4-6 only)	2	<u>Generic</u> 1. PBI1072 English for Professional Communication (MUET Band 3 only) OR 2. PBI1082 English for Occupational Purposes (MUET Band 4-6 only)	2		
2. PBM2072 Malay Language	2				
<u>MPU</u> 3. MPU3222 Foundation of Entrepreneurship Cultivation	2				
Total credits	22*	Total credits	17	Total credits	3

10.3.1.3 YEAR THREE, COHORT 2023/2024

Semester 1	Cr	Semester 2	Cr	Semester 3	Cr
MDJ3754 Complex Nursing	4	MDJ3272 Paediatric Nursing	2	MDJ3282 Paediatric Nursing Practicum	2
MDJ3253 Complex Nursing Practicum	3	MDJ3763 Mental Health Psychiatric Nursing	3	MDJ3822 Community Service Project	2
MDJ3293 Nursing Research	3	MDJ3332 Mental Health Psychiatric Nursing Practicum	2		
MDJ3302 Obstetrics and Gynaecological Nursing	2	MDJ3533 Community and Family Health Nursing	3		
MDJ3312 Obstetrics and Gynaecological Nursing Practicum	2	MDJ3352 Community and Family Health Nursing Practicum	2		
		MDJ 3442 Basic Statistics	2		
Total credits (core course)	14	Total credits (core course)	14	Total credits (core course)	4

10.3.1.4 YEAR FOUR, COHORT 2023/2024

Semester 1	Cr	Semester 2	Cr	Semester 3	Cr
MDJ4364 Nursing Elective	4	MDJ4552 Integrated Nursing Practice	2	<i>Not applicable</i>	
MDJ4773 Gerontological Nursing	3	MDJ4562 Integrated Nursing Theory	2		
MDJ4382 Gerontological Nursing Practicum	2	MDJ4783 Nursing Management	3		
MDJ4653 Final Year Project I	3	MDJ4692 Nursing Management Practicum	2		
		MDJ4664 Final Year Project II	4		
Total credits (core course)	12	Total credits (core course)	13		

TOTAL GRADUATING CREDITS = 120 (CORE) + 20 (G&E) = 140 CREDITS

****Approval need to be obtained from the Dean to register for more than 20 credits per semester**

10.3.2 STUDY PLANS FOR CURRENT STUDENTS OF COHORT 2022/2023, 2021/2022 & 2020/2021:

10.3.2.1 EXISTING / CURRENT **YEAR TWO (COHORT 2022/2023)**

Semester 1	Cr	Semester 2	Cr	Semester 3	Cr
MDJ2133 Health Assessment	3	MDJ2734 Medical Surgical Nursing II	4	MDJ2803 Medical Surgical Nursing Practicum III	3
MDJ2163 Microbiology, Pharmacology & Nutrition	3	MDJ2743 Medical Surgical Nursing III	3		
MDJ2602 Pathophysiology	2	MDJ2792 Medical Surgical Nursing Practicum II	2		
MDJ2724 Medical Surgical Nursing I	4	MDJ2523 Health Education	3		
MDJ2682 Medical Surgical Nursing Practicum I	2	MDJ2513 Theoretical Perspectives in Nursing	3		
MDJ2812 Reproductive System and Genetics	2				
Total credits (core course)	16	Total credits (core course)	15	Total credits (core course)	3
<u>Generic</u> 1. PBI1102 Academic English I (MUET Band 3 only) OR PBI1092 Academic English II (MUET Band 4-6 only)	2	<u>Generic</u> 1. PBI1072 English for Professional Communication (MUET Band 3 only) OR 2. PBI1082 English for Occupational Purposes (MUET Band 4-6 only)	2		
2. PBM2072 Malay Language	2				
<u>MPU</u> 3. MPU3222 Foundation of Entrepreneurship Cultivation	2				
Total credits	22*	Total credits	17	Total credits	3

10.3.2.2 EXISTING / CURRENT YEAR THREE* (COHORT 2021/2022):

Semester 1	Cr	Semester 2	Cr	Semester 3	Cr
MDJ3754 Complex Nursing	4	MDJ3272 Paediatric Nursing	2	MDJ3282 Paediatric Nursing Practicum	2
MDJ3253 Complex Nursing Practicum	3	MDJ 3763 Mental Health Psychiatric Nursing	3	MDJ3822 Community Service Project	2
MDJ3293 Nursing Research	3	MDJ3332 Mental Health Psychiatric Nursing Practicum	2		
MDJ3302 Obstetrics and Gynaecological Nursing	2	MDJ3533 Community and Family Health Nursing	3		
MDJ3312 Obstetrics and Gynaecological Nursing Practicum	2	MDJ3352 Community and Family Health Nursing Practicum	2		
		MDJ3442 Basic Statistics	2		
Total credits (core course)	14	Total credits (core course)	14	Total credits (core course)	4

10.3.2.3 EXISTING / CURRENT YEAR FOUR* (COHORT 2020/2021):

Semester 1	Cr	Semester 2	Cr	Semester 3	Cr
MDJ4364 Nursing Elective	4	MDJ4552 Integrated Nursing Practice	2	<i>Not applicable</i>	
MDJ4773 Gerontological Nursing	3	MDJ4562 Integrated Nursing Theory	2		
MDJ4382 Gerontological Nursing Practicum	2	MDJ4783 Nursing Management	3		
MDJ4653 Final Year Project I	3	MDJ4692 Nursing Management Practicum	2		
		MDJ4664 Final Year Project II	4		
Total credits (core course)	12	Total credits (core course)	13		

**10.4.0 STUDY PLANS FOR STUDENTS ALLOWED FOR CREDITS TRANSFER (POST-REGISTRATION)
COHORT 2023/2024 (FROM 2022/2023 ONWARDS) (REFER TO 10.2.0)**

**Subject to change based on the approved credit transfer allowed*

10.4.1.1 STUDENTS WITH CREDITS TRANSFER COHORT 2023/2024 (YEAR ONE)

Semester 1	Cr	Semester 2	Cr	Semester 3	Cr
MDJ1622 Behavioural Science	2	MDJ1632 Social Science	2	MDJ1642 Social Science and Health	2
MDJ1612 Cognitive Science	2	MDJ2734 Medical Surgical Nursing II	4	MDJ3822 Community Service Project	2
MDJ2133 Health Assessment	3	MDJ2513 Theoretical Perspective in Nursing	3	MDJ3442 Basic Statistics	2
MDJ2903 Microbiology, Immunology and Pharmacology	3	MDJ2523 Health Education	3		
MDJ3293 Nursing Research	3	MDJ1832 Professional Nursing	2		
		MDJ2792 Medical Surgical Nursing Practicum II	2		
Total credits (core course)	13	Total credits (core course)	16	Total credits (core course)	6
<u>MPU</u> 1. MPU3192 Appreciation of Ethics and Civilization	2	<u>MPU</u> 1. MPU3182 Philosophy and Current Issues	2		
<u>Elective</u> 2. Elective Course	3	2. MPUxxxx National Heritage @ Government and Administration in Malaysia @ Introduction to Organization Behavior in Malaysia @ Integrity and Anti-Corruption	2		
<u>Remedial</u> 3. PPD1041 Softskills	1	3. MPUxxxx Credited Cocurricular (KoQ)	2		
Total credits	19	Total credits	22*	Total credits	6

10.4.1.2 STUDENTS WITH CREDITS TRANSFER **COHORT 2023/2024 (YEAR TWO)**

Semester 1	Cr	Semester 2	Cr	Semester 3	Cr
MDJ2872 Renal and Reproductive Systems	2	MDJ3272 Paediatric Nursing	2	MDJ3282 Paediatric Nursing Practicum	2
MDJ3754 Complex Nursing	4	MDJ3763 Mental Health Psychiatric Nursing	3		
MDJ3253 Complex Nursing Practicum	3	MDJ3332 Mental Health Psychiatric Nursing Practicum	2		
MDJ3302 Obstetrics and Gynaecological Nursing	2	MDJ3533 Community and Family Health Nursing	3		
MDJ3312 Obstetrics and Gynaecological Nursing Practicum	2	MDJ3352 Community and Family Health Nursing Practicum	2		
MDJ4653 Final Year Project I	3	MDJ4664 Final Year Project II	4		
		MDJ4783 Nursing Management	3		
Total credits (core course)	16	Total credits (core course)	19	Total credits (core course)	2
<u>Generic</u> 1. PBI1102 Academic English I (MUET Band 3 only) OR PBI1092 Academic English II (MUET Band 4-6 only)	2	<u>Generic</u> 1. PBI1072 English for Professional Communication (MUET Band 3 only) OR 2. PBI1082 English for Occupational Purposes (MUET Band 4-6 only)	2		
2. PBM2072 Malay Language	2				
<u>MPU</u> 3. MPU3222 Foundation of Entrepreneurship Cultivation	2				
Total credits	22*	Total credits	21*	Total credits	2

10.4.1.3 STUDENTS WITH CREDITS TRANSFER COHORT 2023/2024 (YEAR THREE)

Semester 1	Cr	Semester 2	Cr	Semester 3	Cr
MDJ2892 General Pathology, Parasitology and Entomology	2	N/A		N/A	
MDJ4364 Nursing Elective	4				
MDJ4773 Gerontological Nursing	3				
MDJ4382 Gerontological Nursing Practicum	2				
Total Credits	11				

10.5.0 SUMMARIES OF COURSE CREDITS

Student Cohorts	Core Courses credits	MPU, Generic (G), Remedial (R) & Elective (E) Course credits	Total credits
2023/2024	120	MPU (10), G (6), R (1) & E (3) = 20	140
2022/2023	120	MPU (10), G (6), R (1) & E (3) = 20	140
2021/2022	120	MPU (10), G (6), R (1) & E (3) = 20	140
2020/2021	120	MPU (10), G (6), R (1) & E (3) = 20	140

10.5.1 Breakdown of nursing CORE course credits by years: cohort 2023/2024

Year of study	Semester	No. of Credits	Total credits by year
One	1	12	29
	2	15	
	3	2	
Two	1	16	34
	2	15	
	3	3	
Three	1	14	32
	2	14	
	3	4	
Four	1	12	25
	2	13	
Total Core Credits			120
MPU (10), Generics (6), Remedial (1) & Elective (3)			20
Grand Total Program Course Credits			140

10.5.2 Nursing core courses by categories (%) versus LJM SOP (%):

	LJM SOP for Accreditation, 2018 (%)	Nursing curriculum (Cohort 2023/2024)	
		No. of Credits	(%)
Basic Medical Sciences	16 (13.3%)	16	13.3
Behavioural Sciences	10 (8.3%)	10	8.3
Nursing Sciences	52 (43.3%)	52	43.3
Clinical Practicum	26 (21.7%)	26	21.7
Research and Statistics	12 (10%)	12	10
Elective Courses in Nursing	4 (3.33%)	4	3.33
TOTAL:	120 (100%)	120	(100%)

10.5.3 Categories of nursing core courses – cohort 2023/2024

Nursing Sciences (Theory)	Cr	Clinical Practicum	Cr	Research / Statistics	Cr	Behavioural Sciences	Cr	Basic Medical Sciences	Cr	Elective in Nursing	Cr
MDJ1704 Fundamental of Nursing	4	MDJ1672 Concepts and Practice of Basic Nursing Practicum	2	MDJ3293 Nursing Research	3	MDJ1622 Behavioural Science	2	MDJ1852 Fundamentals of Medical Sciences and Genetics	2	MDJ4364 Nursing Elective	4
MDJ1714 Concepts and Practice of Basic Nursing	4	MDJ2682 Medical Surgical Nursing Practicum I	2	MDJ3442 Basic Statistics	2	MDJ1612 Cognitive Science	2	MDJ1842 Nervous and Musculoskeletal Systems	2		
MDJ1832 Professional Nursing	2	MDJ2792 Medical Surgical Nursing Practicum II	2	MDJ4653 Final Year Project I	3	MDJ1632 Social Science	2	MDJ1862 Digestive and Endocrine Systems	2		
MDJ2133 Health Assessment	3	MDJ2803 Medical Surgical Nursing Practicum III	3	MDJ4464 Final Year Project II	4	MDJ1642 Social Science & Health	2	MDJ 1883 Blood, Lymphatic, Cardiovascular and Respiratory Systems	3		
MDJ2724 Medical Surgical Nursing I	4	MDJ3253 Complex Nursing Practicum	3			MDJ3822 Community Service Project	2	MDJ2892 General Pathology, Parasitology and Entomology	2		

Nursing Sciences (Theory)	Cr	Clinical Practicum	Cr	Research / Statistics	Cr	Behavioural Sciences	Cr	Basic Medical Sciences	Cr	Elective in Nursing	Cr
MDJ2734 Medical Surgical Nursing II	4	MDJ3282 Paediatric Nursing Practicum	2					MDJ2903 Microbiology, Immunology and Pharmacology	3		
MDJ2743 Medical Surgical Nursing III	3	MDJ3312 Obstetric & Gynaecological Nursing Practicum	2					MDJ2872 Renal and Reproductive Systems	2		
MDJ2513 Theoretical Perspectives in Nursing	3	MDJ3332 Mental Health Psychiatric Nursing Practicum	2								
MDJ2523 Health Education	3	MDJ3352 Community and Family Health Nursing Practicum	2								
MDJ3754 Complex Nursing	4	MDJ4382 Gerontological Nursing Practicum	2								
MDJ3272 Paediatric Nursing	2	MDJ4692 Nursing Management Practicum	2								
MDJ3302 Obstetrics and Gynaecological Nursing	2	MDJ4552 Integrated Nursing Practice	2								
MDJ3763 Mental Health Psychiatric Nursing	3										
MDJ3533 Community and Family Health Nursing	3										
MDJ4773 Gerontological Nursing	3										
MDJ4783 Nursing Management	3										
MDJ4562 Integrated Nursing Theory	2										
TOTAL CREDITS	52		26		12		10		16		4

Note: A credit is a quantitative measurement for all learning activities required to achieve the learning outcomes. One credit includes a total of 40 notional hours student learning hours which include face-to-face and independent learning. Students are not allowed to enroll in more than 20 Course Credits per semester without the approval of the Dean of the Faculty.

10.5.4 Summary of clinical practicum credits - cohort 2023/2024

Year / Semester	Courses	Credits	Weeks
1/2	MDJ1672 Concepts and Practice of Basic Nursing Practicum	2	4
2/2	MDJ2682 Medical Surgical Nursing Practicum I	2	4
2/2	MDJ2792 Medical Surgical Nursing Practicum II	2	4
2/3	MDJ2803 Medical Surgical Nursing Practicum III	3	6
3/1	MDJ3253 Complex Nursing Practicum	3	6
3/1	MDJ3282 Paediatric Nursing Practicum	2	4
3/2	MDJ3312 Obstetric & Gynaecological Nursing Practicum	2	4
3/2	MDJ3332 Mental Health Psychiatric Nursing Practicum	2	4
3/3	MDJ3352 Community and Family Health Nursing Practicum	2	4
4/1	MDJ4382 Gerontological Nursing Practicum	2	4
4/1	MDJ4692 Nursing Management Practicum	2	4
4/2	MDJ4552 Integrated Nursing Practice	2	4
	Total credits	(26)	52

11.0 GENERIC & ELECTIVE COURSES

11.1 Generic Courses

Courses under this category are designed to develop students with positive attitudes and culturally acceptable behaviour and personality traits. These courses also encourage the development of a balance between autonomy and cooperation, assertiveness and working independently, without direction from higher authorities, and the willingness to work as a team member in achieving common objectives.

Generic courses are compulsory for all undergraduates at UNIMAS. They are also referred to as the “University Core Courses” (*Kursus Teras Universiti*), which underscores the fact that they are **not trivial courses**. Certain Generic courses will require that the student meet the minimum level of competency. Those that do not meet with these pre-requisites are required to take Remedial Courses (*Kursus Pengukuhan*). The current minimum number of credits required for Generic courses is **6 credits**.

Transfer of credits may also be considered to a maximum of about a third of the total course credits for Generic Courses (i.e., up to 4 credits) provided that the student can supply evidence that he/she has previously attended similar courses with satisfactory results (i.e., at least the equivalent of grade B-) from institutions recognised by UNIMAS. Grades obtained in Generic courses are considered when calculating the student’s CGPA. Refer to **Appendix A** for details on the courses offered under this category.

11.2 Elective Courses

Elective courses are additional courses, which all UNIMAS students must take. These courses are aimed at enabling students to acquire reasonable in-depth knowledge in fields other than that of their chosen field. Consequently, University Elective courses are more challenging compared to the Generic courses.

Even though UNIMAS students can choose to take any course that interests them, students at FMHS are only allowed to choose from sets of courses that have been endorsed by the faculty. This is because the programmes at FMHS use a calendar system that is different from those used by the rest of the university. In addition, the nature of the training involved in the preparation of FMHS

graduates makes it necessary that these courses are to be taken in an orderly and timely manner.

Students must complete a total of **3 credits**. Grades obtained In University Elective courses are considered when calculating the student's CGPA.

Refer to **Appendix** file for details on the courses offered under this category. Further details on the sets of endorsed courses will also be provided during the orientation session at FMHS or on the faculty notice boards.

11.3 Remedial Courses (“Kursus Pengukuhan”)

Students that do not meet with the minimal requirements for Generic courses are required to take the following courses:

Course Code	Course Title
PBI 1112	Preparatory English, Level I
PBI 1122	Preparatory English, Level II

The objective of this category of courses is to strengthen/increase the students' level of proficiency/competency. Students will only get a Pass (L) or Fail (F). These courses are not considered in CGPA calculations.

Refer to Appendix A (Table no. 1-3) for details on the courses offered under this category.

The criteria for assessing whether a student meets the minimal requirements for Remedial Courses are as follows:

1) Malaysian University English Test (MUET)

All UNIMAS students who scored Band 1-2 in MUET will have to register for Preparatory English (Level 1) in Semester 1 of the new academic session.

Upon scoring a Pass (L) in Preparatory English (Level 1), the student must then register for Preparatory English (Level 2) in Semester 2

Those who scored Band 3-6 in MUET are allowed to skip the Preparatory English course and register for the English Generic courses.

Note:

If a student obtains Band 3-6 in another attempt at MUET, after entering UNIMAS, he/she can apply for an exemption from Preparatory English Level II, and advance to the English Generic courses.

All UNIMAS students are required to register and successfully complete the Preparatory English courses and/or two out of six Generic English courses during their studies at UNIMAS.

11.4 Registration For Generic and Elective Courses

Prior to registration, students are to refer to the schedule provided for the list of courses for that particular semester. The number of credits for each semester has been pre-determined by the faculty. Registration for Generic and Elective courses is done at the beginning of a new semester. Students must pass all the courses listed. Otherwise, the course will have to be repeated until a passing grade is obtained.

11.5 Rules and Regulations

All FMHS students are expected to:

- a) Take responsibility for meeting all the Generic and Elective courses' requirement.
- b) Inform the Academic office of any irregularities that may prevent them from graduating. This must be done at the earliest opportunity.

UNIMAS has adopted a formal policy about attendance at all scheduled teaching sessions (i.e. lectures, laboratory sessions, clinical sessions, tutorials and presentations). Students will be barred from sitting for the final examination of any courses concerned if he/she has failed to **attend a minimum of 85% of the total scheduled teaching sessions.**

If a student falls sick and cannot attend the scheduled teaching session, he/she is expected to inform the lecturer concerned at least an hour before the scheduled activity followed by submission of a medical certificate at the next scheduled session.

THE PURCHASE OF AIR TICKETS WILL NOT BE ENTERTAINED AS VALID REASON FOR THE RESCHEDULING OF A PRESENTATION OR EXAMINATION.

Generic and Elective examinations are synchronized throughout the university and are scheduled as follows:

- a) Mid Semester Examination - Week 7 or Week 8 of each semester.
- b) End of Semester Examination – UNIMAS Examination Week, at the end of each semester as determined by course coordinator.

11.6 Courses by Student Development Center (PPP)

11.6.1 PPD1041 Softskills

It is a required course for all students, local and international, and a Pass is a requirement for graduation. It is a one (1) credit course. Students are to enroll this course in Semester 1 of Year 1 (please confirm with Faculty's appointed coordinator).




11.6.2 Credited Co-curriculum Course

(MPUxxxx – course code depending on the selected module)

It is a required course for all students, local and international, and will be counted in CGPA for graduation. It is a two (2) credit course. Students are to enroll this course in Semester 2 of Year 1.

11.7 Generic /Elective and Soft Skills Course Coordinators

For any further questions or concerns about the Generic and Elective courses, please contact the following persons:-

Course Category	Medical & Nursing Programme	Academic office support staff in-charge
Generic/Elective	<p>Dr Norhida binti Ramli</p>  <p>Email Address: rnorhida@unimas.my Ext No. 7478</p>	<p>Puan Siti Muhaini bt Hariri</p>  <p>Email address: hsmuhaini@unimas.my Ext no.7373</p>
PPD1041 Softskills	<p>Dr Siti Zaleha Raduan</p>  <p>Email address: rszaleha@unimas.my Ext no. 7480</p>	

12.0 SEXUAL HARASSMENT CODE

Universiti Malaysia Sarawak (UNIMAS) has in place, procedures to deal with complaints about sexual harassment. Sexual harassment is defined as uninvited, unwelcome, unwanted behaviour of a sexual nature, which makes a person feel offended, humiliated or intimidated. Sexual harassment manifests itself in five possible forms, namely:-

- a) Verbal – e.g. offensive or suggestive remarks, comments, telling crude jokes, innuendoes, sexually explicit conversation;
- b) Non-verbal/Gesture – e.g. leering, ogling with suggestive overtones, licking lip provocatively, hand signals or sign language denoting sexual activity;
- c) Visual – e.g. showing pornographic materials, offensive images, drawing sex-based sketches or writing letters, sexual exposure;
- d) Psychological – e.g. repeated unwanted social invitations, relentless proposals for dates and intimacy;
- e) Physical – e.g. inappropriate behavior such as touching, patting, pinching, stroking, brushing up against someone, hugging, kissing, fondling, sexual assault.

The university takes the issues of victimisation very seriously. All enquiries and complaints are dealt with confidentially and impartially. If you are experiencing a problem which you think might be sexual harassment, contact your Academic Advisor / Head of Department / Programme Coordinator / Deputy Dean / Dean or any trusted staff / personnel in the university.

13.0 TOP MANAGEMENT OF THE UNIVERSITY



Vice Chancellor

YBhg Professor Dato' Dr Mohamad Kadim
bin Suaidi



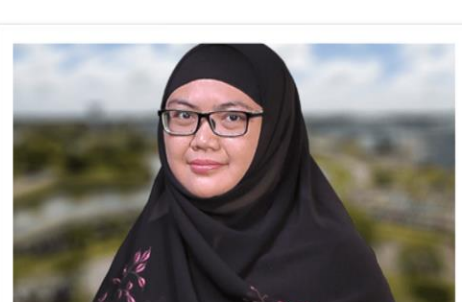
Deputy Vice Chancellor (Academic & International)

YBrs Professor Dr Ahmad Hata Rasit



Deputy Vice Chancellor (Student Affairs and Alumni)

YBrs Professor Ir Dr Al-Khalid Haji Othman



Deputy Vice Chancellor (Research & Innovation)

YBrs Professor Ir Dr Siti Noor Linda Taib



Registrar

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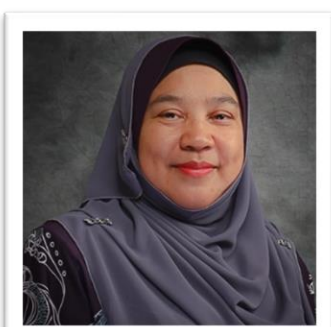
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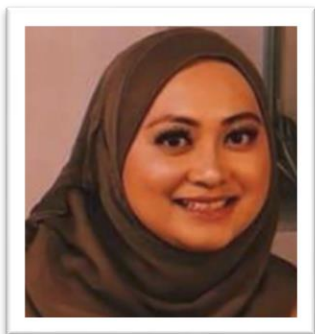
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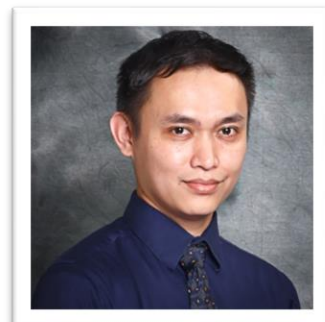
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Appendix A: UNIMAS Academic Calendar Session 2023/2024



KALENDAR AKADEMIK PENGAJIAN IJAZAH SARJANA MUDA SESI 2023/2024 (ACADEMIC CALENDAR FOR UNDERGRADUATE STUDIES SESSION 2023/2024)

Aktiviti /Activity	SEMESTER 1	
	Tarikh	Catatan
Pendaftaran Pelajar Baharu (New Student Registration) <u>Online Registration</u>	20 Sep 2023 – 1 Okt 2023 (12 hari / 12 days)	28 September 2023 (28 September 2023) • Hari Keputeraan Nabi Muhammad S.A.W (Maulidur Rasul)
Pendaftaran Kolej Kediaman Pelajar Baharu (Residential College Registration)	31 Sept 2023 – 1 Okt 2023 (2 hari/2 days)	
Minggu Aluan Pelajar (Student's Orientation Week) / Hari Bersama fakulti	2 Okt 2023 – 4 Okt 2023 (3 hari/3 days)	
Pendaftaran <u>Online</u> Pelajar Semasa (Returning Student's Registration) <u>Online Registration</u>	3 Okt 2023 – 8 Okt 2023 (6 hari/6 days)	
Pendaftaran Kolej Kediaman Pelajar Semasa (Returning Student's Residential College Registration)	7 Okt 2023 – 8 Okt 2023 (2 hari/2 days)	
Perkuliahan (Lectures)	9 Okt 2023 – 26 Nov 2023 (7 minggu/7 weeks)	14 Oktober 2023 (14 October 2023) • Hari Jadi TYT Sarawak (Sarawak Governor's Birthday) 12 November 2023 (24 November 2023) • Hari Deepavali (Semenanjung Malaysia sahaja)
Cuti Pertengahan Semester 1 (Mid-Semester Break)	27 Nov 2023 – 3 Dis 2023 (7 hari/ 7 days)	
Perkuliahan (Lectures)	4 Dis 2023 – 21 Jan 2024 (7 minggu/ 7 weeks)	25 & 26 Disember 2023 (25 & 26 December 2023) • Hari Krismas (Christmas) 1 Januari 2024 (1 January 2024) • Cuti Tahun Baharu 2024 (New Year)
Minggu Ulangkaji (Revision Week)	22 Jan 2024 – 28 Jan 2024 (7 hari/ 7 days)	
Minggu Peperiksaan (Examination Week)	29 Jan 2024 – 18 Feb 2024 (3 minggu/3 weeks)	10, 11 & 12 Februari 2024 (10, 11 & 12 February 2024) • Tahun Baru Cina (Chinese New Year)
Cuti Semester 1 (Semester Break)	19 Feb 2024 – 17 Mac 2024 (4 minggu /4 weeks)	

Aktiviti /Activity	SEMESTER 2	
	Tarikh	Catatan
Pendaftaran Online Pelajar Semasa (Returning Student's Registration/Online Semester Registration)	12 Mac 2024 – 15 Mac 2024 (4 hari/4 days)	
Pendaftaran Kolej Kediaman Pelajar Semasa (Returning Student's Residential College Registration)	16 Mac 2024 – 17 Mac 2024 (2 hari/2 days)	
Perkuliahahan (Lectures)	18 Mac 2024 – 5 Mei 2024 (7 minggu/ 7 weeks)	29 Mac 2024 (29 March 2024) • Good Friday 10 & 11 April 2024 (10 & 11 April 2024) • Hari Raya Aidilfitri (Eid Mubarak) 1 Mei 2024 (1 May 2024) • Cuti Hari Pekerja (Labour Day)
Cuti Pertengahan Semester 2 (Mid-Semester Break)	6 Mei 2024 – 12 Mei 2024 (7 hari/ 7 days)	
Perkuliahahan (Lectures)	13 Mei 2024 – 30 Jun 2024 (7 minggu/ 7 weeks)	22 Mei 2024 (22 May 2024) • Hari Wesak (Wesak Day) 1, 2 & 3 Jun 2024 (1, 2 & 3 June 2024) • Hari Gawai (Gawai Day) 3 Jun 2024 (3 June 2024) • Hari Keputeraan YDP Agong (Agong's Birthday) 17 Jun 2024 (17 June 2024) • Hari Raya Aidiladha (Eid al-Adha)
Minggu Ulangkaji (Revision Week)	1 Jul 2024 – 7 Jul 2024 (7 hari/ 7 days)	
Minggu Peperiksaan (Examination Week)	8 Jul 2024 – 28 Jul 2024 (3 minggu/ 3 weeks)	8 Julai 2024 (8 July 2024) • Awal Muharram 22 Julai 2024 (22 July 2024) • Hari Sarawak (Sarawak Day)
Cuti Panjang (Long Break)	29 Jul 2024 – 6 Okt 2024 (10 minggu/ 10 weeks)	

Aktiviti /Activity	ANTARSESI	
	Tarikh	Catatan
Pendaftaran Pelajar Semasa (Returning Student's Registration) Online Semester Registration	29 Jul 2024 – 4 Ogos 2024 (1 minggu/ 1 weeks)	
Perkuliahahan (Lectures)	29 Jul 2024 – 22 Sept 2024 (8 minggu/ 8 weeks)	
Latihan Industri	29 Jul 2024 – 6 Okt 2024 (10 minggu/ 10 weeks)	

Nota: Tertakluk kepada pindaan

Disediakan oleh:
Unit Pengambilan dan Kemasukan
Bahagian Pengajian Prasiswazah Universiti Malaysia Sarawak

APPENDIX B: GENERIC AND ELECTIVE COURSES SCHEDULE

Table 1. G&E Schedule (student cohort 2023/2024)

YEAR 1

SEMESTER 1				SEMESTER 2			
CODE	COURSE	COURSE TYPE	Cr	CODE	COURSE	COURSE TYPE	Cr
MPU3192 (U1)	Appreciation of Ethics and Civilization	MPU	2	MPU3182 (U2)	Philosophy and Current Issues	MPU	2
PPD1041	Softskills	Remedial	1	MPUxxxx (U3)	National Heritage @ Government and Administration in Malaysia @ Introduction to Organization Behavior in Malaysia @ Integrity and Anti-Corruption	MPU	2
ABCxxxx	Elective Course I	Elective	3	MPUxxxx (U4)	Credited Co-curricular (KoQ)	MPU	2

**Pelajar hanya perlu mendaftar 1 kursus pelengkap pada tahun 1 sem 2.
(mulai sesi intake 17/18)*

YEAR 2

SEMESTER 2				SEMESTER 2			
CODE	COURSE	COURSE TYPE	Cr	CODE	COURSE	COURSE TYPE	Cr
MPU3222	Foundation of Entrepreneurship Cultivation	MPU	2	PBI1072	English for Professional Communication (Band 3 only) OR	Generic	2
PBI1102	Academic English I (Band 3 only) OR	Generic	2	PBI1082	English for Occupational Purposes (Band 4-6 only)	Generic	2
PBI1092	Academic English II (Band 4-6 only)	Generic	2				
PBM2072	Malay Language	Generic	2				

**MPU3312 tukar PBM2072 (Taraif Generik) mulai sesi 2020/2021*